

Re: Application pack

Thank you for your interest in the position of Tumuaki/Principal at Mount Aspiring College.

Please find attached a selection of documents to assist you with your application, including the position description and person specification.

For more information about the school please visit <http://mountaspiringcollege.nz/>

To apply for the position please complete the attached application form and submit it, along with any additional information to hawkesbym@mtaspiring.school.nz by 28th September 2020.

If you have any questions about the role please feel free to contact me on 021 495 993

We look forward to receiving your application.

Yours sincerely

Madeleine Hawkesby
Limited Statutory Manager

Documents attached:

- Appointment timeline
- Position advertisement
- Principal position description
- Application form
- Charter

Proposed Tumuaki/Principal Appointment Timeline

Action	Date
Advertising	31 August 2020 to 28 September 2020
Applications close	28th September 4pm
Long list meeting Phone screen longlist	29/30th September
Interview of short list with panel	5th October and 6th October
Reference checks of preferred candidates	
Final interview for preferred candidates with full Board	12th October
Appointment confirmed	14th October
Position commences	On or about 14th December or an alternative date by agreement

Tumuaki/Principal - Mount Aspiring College

- **Key leadership role in growing community**
- **Exciting opportunity to make a real difference**
- **Located in stunning Wanaka**

Mount Aspiring College is a decile 10 state co-educational secondary school for years 7 to 13, with a role of around 1200. It is located in beautiful Wanaka and plays a central role in this growing community. The College is well known for its outdoor education programme and is also about to embark on a significant campus redevelopment programme.

We are looking for a future focused leader who sets high standards and has a proven track record of leading a large school. Experience managing and dealing with change and growth is a definite advantage.

You must be an innovative and strategic thinker with the ability to galvanise a school community around a common vision and shared values. You will have excellent people management and interpersonal skills with the ability to grow people and build effective and diverse teams. As an educational leader you will be passionate about education and developing students to be the best they can be.

The ability to lead change and motivate people is a key part of this role. A transparent and consultative style, as well as excellent communication skills are necessary. Being approachable and inclusive is also important for this role, as well as being culturally aware and responsive.

This is an exciting opportunity for a dynamic and innovative leader to make a real difference and lead a school into its next phase.

An application pack can be downloaded from the website or obtained by request from boardsecretary@mtaspiring.school.nz

If you have any questions please contact Madeleine Hawkesby on 021 495 993 or hawkesbym@mtaspiring.school.nz

Applications close on 28th September 2020 and should be sent to Madeleine Hawkesby at hawkesby@mtaspiring.school.nz .

The position commences on or about 14th December 2020, or an alternative date by agreement. There is a school house available for this role if required.