



Re: Application pack

Thank you for your interest in the position of Tumuaki/Principal at Twizel Area School

Please find attached a selection of documents to assist you with your application, including the position description and person specification.

For more information about the school please visit <https://twizel.wordpress.com/>

To apply for the position please complete the attached application form and submit it, along with any additional information to commissioner@twizel.school.nz by 28th September 2020.

If you have any questions about the role please feel free to contact me on 021 495 993

We look forward to receiving your application.

Yours sincerely

Madeleine Hawkesby
Commissioner

Documents attached:

- Position advertisement
- Appointment timeline
- Principal position description
- Application form
- Charter



Tumuaki/Principal - Twizel Area School

- **Key leadership role in growing community**
- **Exciting opportunity to lead the build of a new school**
- **Located in the scenic Mackenzie district**

Twizel Area School is a decile 8 state co-educational area school for students in Years 1 - 13. The school is at the centre of the expanding Twizel township and acts as a hub for parents and community. There is a 'whānau feel' in the school.

Over the last six years the roll has steadily increased to 232, with new industry and tourism attracting people to the area. The school has recently been allocated funding for a rebuild to the value of \$21 million.

Located in the Canterbury high country with the Southern Alps at our door, we have a comprehensive outdoor education programme that includes all Y1 - 13 students. We also have a strong drama programme, with our students gaining national recognition.

We are looking for a professional leader who sets high standards and has a proven track record of leadership. Experience managing and dealing with change is a definite advantage, as well as project management skills.

You will have excellent communication skills, people management skills and the ability to connect and build strong relationships with staff, students and the parent community, as well as the wider community. The ability to galvanise a school community around a common vision is essential. Being approachable, inclusive and consultative is also important for this role, as well as being culturally aware and responsive.

This is an exciting opportunity for an enthusiast and energetic leader to lead a school into its next chapter.

An application pack can be downloaded from the school website.

Applications close on 28th September and should be sent to Madeleine Hawkesby (021 495 993) at: commissioner@twizel.school.nz. A school house is available.

The position commences on or about 14 December 2020, or an alternative date by agreement.

Proposed Tumuaki/Principal Appointment Timeline



Action	Date
Advertising	31 August 2020 to 28 September 2020
Applications close	28th September 4pm
Long list meeting Phone screen longlist	30th September 1 October
Interview of short list with panel	7th October and 8th October
Reference checks of preferred candidates	
Final interview for preferred candidates	16th October
Appointment confirmed	19th October
Position commences	On or about 14th December or an alternative date by agreement